

**FINAL EXAMINATION**  
**TIMING**

**CLASS I- IV**

<b>EXAM DATES IN THE MONTH OF FEB</b>	<b>15.16.18, 20, 22, 24</b>
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• STUDENTS JOIN THE MEETING-	• 7:45AM
• OBJECTIVE PAPER	• 8:00am -8:30am
• SUBJECTIVE PAPER	• 8:40am- 9:20am
• Clicking the image->Converting into PDF -> Uploading the PDF	• 9:20am -9:35am
• Exam ends	• 9:35am

\*\* NO GK EXAM FOR CLASS 1&2.

**CLASS V- VIII**

<b>EXAM DATES IN THE MONTH OF FEB</b>	<b>15.18, 20, 22, 24, 26</b>
<b>EXAM DATE IN THE MONTH OF MARCH</b>	<b>1</b>

• STUDENTS JOIN THE MEETING-	• 9:45AM
• OBJECTIVE PAPER	• 10:00am -10:30am
• SUBJECTIVE PAPER	• 10:40am- 11:20am
• Clicking the image->Converting into PDF -> Uploading the PDF	• 11:20am -11:35am
• Exam ends	• 11:35am

\*\*G.K PAPER ON 16 FEB 2020. JOIN THE MEETING AT 8:00AM

**IMPORTANT POINTS TO REMEMBER**

1. It is compulsory to be in complete school uniform during the exam.
2. Student will log in with her Microsoft Id. Hence, keep the password handy. Check if you are logged in with your own id before submitting the paper.
3. The exam meeting will be scheduled in the **General Channel** of the student's class Team.
4. Student should write the subjective paper in the same notebook wherein she wrote her half yearly subjective paper
5. The Pdf should be saved in students name before uploading the same into the required assignment folder.
6. Upload the answer sheet in PDF that is less than 1MB.
7. Keep all the required stationery such as scale, map, graph (if needed) handy.

8. Student should mention their name, class, sec, roll no, admission no, on all pages of the paper.
9. Student has to switch on her camera and unmute herself if requested by the teacher to do so.
10. It is compulsory for the student to be in the meeting while giving the objective and subjective paper.
11. The students' paper will not be accepted by the teacher if she is found absent from the meeting.
12. Kindly do not send the Subjective Exam pdf to Class teacher or Subject teacher on personal chat.
13. In case the student is not able to submit the paper due to any technical reason, she should take a screen shot and inform the Class teacher before the meeting ends.

*All the Best!*

VICE PRINCIPAL

SR. AMELINA